



EUROPEAN PRISON EDUCATION ASSOCIATION

Budget EPEA Conference					
Programme / Services Venue					
Tuesday - Day 1					
Programme					
General Council 17.00 - 19.00					
Welcome 19.00-20.00					
Reception 20.00 - 22.00					
Rooms needed					
Congress Hall (<150 pax)					
Headquarters Office					
Food					
Cocktail Dinner					
Beverages					
Wednesday - Day 2					
Programme					
Keynotes und Roundtables/ Workshops					
09.00-17.30					
Rooms needed					
Congress Hall (<150 pax)					
Headquarters Office					
Food					
Coffee Break Morning					
Coffee Break Afternoon					
Lunch					
Dinner					
Excursion Day - Day 3					
Programme					
Excursions / Prison Visits					
Rooms needed					
Headquarters Office					
Food					
Dinner					
Friday - Day 4					
Programme					
Plenary Sessions and Roundtables/ Workshops					
09.00-17.30					
Rooms needed					
Congress Hall (<150 pax)					
Roundtable/Workshop Room 1 (40-50 pax)					
Roundtable/Workshop Room 2 (40-50 pax)					
Headquarters Office					
Food					
Coffee Break Morning					
Coffee Break Afternoon					
Lunch					
Dinner					
Saturday - Day 5					
Programme					
Plenary Sessions					
09.30-12.00					
Rooms needed					
Congress Hall (<150 pax)					
Headquarters Office					
Food					
Coffee Break Morning					
Lunch					
Additional Costs					
Technical Equipment 1					
Technical Equipment 2					
Technical Equipment 3					
Technician					
Others 1					
Others 2					
Offers / estimated expenses					
Hotel Rooms (Breakfast included) - Accomodation is not included in the conference fee					
Price Single Room					
Price Double Room					
Hotel-Airport Shuttle (Yes/No)					